***Guidelines for***

***Mobility Agreement***

***Staff Mobility For Teaching***

The teaching programme should be filled in with **as many details regarding the planned mobility as possible**, especially in the part entitled *Content of the teaching programme*. Writing only the titles of planned lectures is not enough, one should also describe their content. Please note that neither the sending nor the receiving institution should sign an incorrectly filled in document. Please bear in mind that without the signed document the mobility cannot be carried out.

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| **Overall objectives of the mobility:**  [What are the general objectives of the mobility, including the main and secondary objectives? Main: teaching courses? Giving lectures? What kind of? Secondary: experience exchange? What kind of? Meeting the University authorities? What for?] |

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| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  [What is the added value of the mobility in the context of modernization and internationalization of the university? What else can be achieved during the mobility? Improving the foreign language skills? Getting experience through teaching in a different environment? Please specify the difference. Making new contacts? Promoting the sending institution abroad? Meeting the University authorities? Discussing the potential fields of cooperation? What kind of? Under the Erasmus+ programme? Learning good practices? What kind of?] |

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| **Content of the teaching programme:**  [What is the main objective of the mobility? Giving lectures? Teaching courses? What kind of? How many of them? How long will they last? What are the subjects and contents of each of them? Why are they important? Please fill in this part giving as many details as possible, e.g. using the template below.  Lecture 1. Title. Duration.  - issues discussed/mentioned  - issues discussed/mentioned  - issues discussed/mentioned  Lecture 2. Title. Duration.  - issues discussed/mentioned  - issues discussed/mentioned  - issues discussed/mentioned  Lecture 3. Title. Duration.  - issues discussed/mentioned  - issues discussed/mentioned  - issues discussed/mentioned  Lecture 4. Title. Duration.  - issues discussed/mentioned  - issues discussed/mentioned  - issues discussed/mentioned] |

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| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):**  [Who and how will benefit from the mobility? What kind of benefits will the participant receive? How will it affect his/her personal and professional development? How will it affect the quality of his/her work? What kind of benefits will the sending institution receive? How the mobility of an employee will affect the sending institution? Promoting the sending university abroad? What else? What benefits will the receiving institution have? How can the lectures/courses participants benefit from it? Who will it be? Students? Academic staff? What can they learn from it? Why is it important? What kind of good practices can be learnt through the mobility by all the participants?] |

!! Please delete all **[Please fill in]** from the Mobility Agreement !!