

GDPR INFORMATION CLAUSE

for family members of doctoral students and other persons whose personal data are obtained indirectly in connection with the procedure for awarding financial assistances

Pursuant to Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR), we hereby inform you that:

1. Personal data Controller

The Controller of your personal data is the Eugeniusz Geppert Academy of Art and Design in Wrocław, pl. Polski 3/4, 50-156 Wrocław.

2. Data Protection Supervisor

In matters concerning the processing of personal data and the exercise of rights under the GDPR, you may contact the Academy's Data Protection Officer via email at: iod@asp.wroc.pl

3. Purposes and Legal Bases for Data Processing

Personal data are processed for the purpose of verifying the circumstances indicated in the doctoral student's application for financial assistance—in particular regarding their life and family situation—conducting proceedings concerning the award of the assistance, and fulfilling documentation and archiving obligations.

Depending on the purpose, the legal basis for processing ordinary personal data is Article 6(1)(c) or (e) of the GDPR in conjunction with the relevant provisions of the Act – Law on Higher Education and Science, in particular Article 209a, as well as other provisions governing the conduct of proceedings and the retention of documentation.

Special categories of data, including health data, may be processed only after establishing an appropriate ground under Article 9(2) of the GDPR and fulfilling the conditions arising from it.

4. Categories of Personal Data Processed

Depending on the circumstances presented in the application, the Academy may process:

- name and surname;
- information regarding the family relationship with the doctoral student;
- information on life events justifying the award of financial assistance;
- data contained in official documents and other documents confirming the presented circumstances;
- health data, exclusively to the extent necessary and legally permissible.

5. Source of Personal Data

Personal data have been obtained from the doctoral student applying for the financial assistance, in particular from the information and documents attached to the application.

6. Data Recipients

Personal data may be disclosed to authorized employees of the Academy, members of the Financial Assistance Committee for Doctoral Students, and persons authorized to make decisions regarding the award of the assistance.

Data may also be transferred to entities providing services to the Academy and to authorities entitled to receive them under applicable law.

7. Data Retention Period

Data will be stored for the period necessary to conduct and document the proceedings, and subsequently for the period resulting from applicable legal provisions and the relevant office and archival regulations of the Academy.

8. Rights of Data Subjects

Under the rules set out in the GDPR, you have the right to access your data, rectify them, restrict their processing, and, in cases provided for by law, the right to erasure of data and to object to processing based on Article 6(1)(e) of the GDPR.

9. Right to Lodge a Complaint

You have the right to lodge a complaint with the President of the Personal Data Protection Office (UODO) if you consider that the processing of your personal data violates the provisions of the GDPR.

10. Automated Decision-Making

Personal data will not be used for automated decision-making, including profiling.

11. Transfer of Data Outside the European Economic Area

The Academy does not foresee transferring personal data outside the European Economic Area in connection with the financial assistance procedure, subject to the verification of the IT solutions actually used.