



PORTFOLIO TERMS & REQUIREMENTS

ONE-YEAR PART-TIME POSTGRADUATE STUDY PROGRAMME IN ENGLISH
INTERDISCIPLINARY PRINTMAKING, **ACADEMIC YEAR 2021/2022**

PORTFOLIO CONTENTS

Submit a total of twenty (20) still images and moving image files (max. 3 movie files).
A significant number of the images should represent work done within the last 3 years.

1. File format for still images:

- ☐ 768×1024 px
- ☐ *.jpg
- ☐ resolution 72 dpi
- ☐ file name with a photo in the following format:
LastnameFirstnameinitialTwodigits.jpg, (e.g. KowalskiJ01.jpg)

2. File format for videos and moving images:

- ☐ no longer than 2 minutes
- ☐ formatted in QuickTime
- ☐ do not include titles or credits within the video files
- ☐ file name with a video in the following format:
LastnameFirstnameinitialTwodigits.jpg, (e.g. KowalskiJ01.mov)
- ☐ videos are considered as part of your selection of 20 files, not as additional material

3. Description files:

- ☐ head the document with your full name
- ☐ numbered 1–20
- ☐ each entry must include:
 - ☐ the year in which the work was made
 - ☐ the work's dimensions (h×w)
 - ☐ a description of the used materials and techniques
 - ☐ the title (if any) in italics
- ☐ the numbers used in your inventory entries must match the numbering of your image files
- ☐ in formatting each description, follow this example:
1. 2009, 70×100 cm, Linocut. Title.
- ☐ *.doc or *.pdf
- ☐ file name with a description in the following format:
LastnameFirstnameinitialDescription.doc/pdf, (e.g. KowalskiJDescription.doc/pdf)

4. All images and descriptions must be in the folder with your full name, as in the example: Lastname Firstname, (e.g. Kowalski Jan)

Copies of documents and portfolios have to be sent by e-mail to studyinenglish@asp.wroc.pl or in an electronic form.