



ENROLMENT TERMS & CONDITIONS

MA STUDY PROGRAMME IN PRINTMAKING ACADEMIC YEAR 2014/2015

Printmaking in English Office / room 415M

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meeting in person by appointment
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www.printmaking.asp.wroc.pl
www.facebook.com/wroclawprintmaking
www.asp.wroc.pl
www.go-poland.pl

DEADLINES AND REQUIREMENTS

1. June 15

deadline for sending copies of documents and portfolios by e-mail to: printmaking@asp.wroc.pl
and paying a one-off, non-refundable enrolment fee of **EUR 200**.

Payments can be made to the following bank account: ING Bank Śląski S.A. o/Wrocław 9310501575-1000000502696594 IBAN **PL9310501575-1000000502696594**, swift code **INGBPLPW**

2. by June 30

An analysis of documents and portfolios of all candidates will be carried out by the recruitment board.
The maximum score is 10 points, and the minimum eligibility score is 3 points.
All candidates will be informed whether they have been admitted to the study programme or not.

3. July 31

The persons admitted to the study programme are required to deliver the original versions of all documents and to pay a tuition for the first year of study in the amount of **EUR 4000**.

Documents have to be sent or delivered in person to the following address:

The Eugeniusz Geppert Academy of Art and Design in Wrocław
Faculty of Graphics and Media Art
Plac Polski 3/4, 50-156 Wrocław, Poland

Payments can be made in cash at the Academy: **Plac Polski 3/4, Wrocław (12 pm–2 pm)**
or to the bank account: ING Bank Śląski S.A. o/Wrocław 9310501575-1000000502696594
IBAN **PL9310501575-1000000502696594**, swift code **INGBPLPW**

4. October 1

beginning of classes

REQUIRED DOCUMENTS

to be sent by e-mail to: ***printmaking@asp.wroc.pl*** by **June 15**

- an application form
- a scanned copy of a diploma of higher education (BA or MA) and a scanned copy of a document confirming the course of studies (a transcript of subjects and grades, a supplement to the diploma or a student's record book)
- scanned copies of translations > concerns documents issued in a language other than English which have to be translated into the Polish language by a Polish sworn translator > www.tlumacze.ms.gov.pl
- a scanned copy of the candidate's identity card or passport
- a portfolio prepared according to the guidelines
- proof of payment of the enrolment fee in the amount of EUR 200

REQUIRED DOCUMENTS

to be sent or delivered in person **after being admitted to the study programme**

The Eugeniusz Geppert Academy of Art and Design in Wrocław

Faculty of Graphics and Media Art

Plac Polski 3/4, 50-156 Wrocław, Poland

- an application form
- an original diploma of higher education (BA or MA) and its photocopy
ALL FOREIGN GRADUATION DIPLOMAS MUST BE ACCOMPANIED BY AN APOSTILLE!
- concerns documents issued in a language other than English > original translations by a Polish sworn translator > www.tlumacze.ms.gov.pl
- a photocopy of the candidate's identity card or passport
- a portfolio prepared according to the guidelines and recorded on a DVD
- a medical certificate stating that there are no contraindications for the candidate to participate in a chosen programme and form of education
- a document confirming the candidate's knowledge of the English language (it does not apply to candidates who are from countries where English is an official language or who completed secondary schools abroad in which English was the language of instruction)
- a scanned copy of a health insurance policy in case of illness or accident during the time of education, or a European Health Insurance Card (Europejska Karta Ubezpieczenia Zdrowotnego, EKUZ), or an insurance acceptance form concerning access to Poland's National Health Fund (Narodowy Fundusz Zdrowia, NFZ) immediately after the commencement of the programme
- a colour scan of a valid visa, residence permit or another document entitling its holder to a long-term stay in the territory of the Republic of Poland – in case of foreigners who are not citizens of the European Union, the Swiss Confederation or the Member States of the European Free Trade Association (EFTA)
- 3 recent photographs meeting the requirements of ID photos